**LETTER OF RECOMMENDATION FORMAT**

**CONFIDENTIAL**

**Recommender:** Your opinion is an important element of judgment in the admission process to INECOL's postgraduate program. We thank you for your effort and especially for your specific comments. **Upon completion of the assessment, we ask you to send it to the email account** [**convocatoria@inecol.mx**](mailto:convocatoria@inecol.mx) **(in PDF format). Do not give it to the applicant.**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Applicant's name | … | | | | | | | | |
| Selected program | Master in Science |  | | Doctor in Science | | | Date | | … |
| **Referrer details** | | | | | | | | | |
| Name and title | … | | | | | | | | |
| Stand | … | | | | | | | | |
| Institution | … | | | | | | | | |
| Telephone | … | | | | Email | … | | | |
| How long have you known the applicant? | | | | | | | | | |
| … | | | | | | | | | |
| To what extent and under what circumstances do you know him? | | | | | | | | | |
| … | | | | | | | | | |
| What are the applicant's strengths to study a postgraduate degree? | | | | | | | | | |
| … | | | | | | | | | |
| What are the applicant's weaknesses to study a postgraduate degree? | | | | | | | | | |
| … | | | | | | | | | |
| Do you recommend the applicant to pursue a postgraduate degree? | | | | | | | | | |
| Not recommended | ☐ Recommended with reservations | | ☐ Recommended | | | | | ☐ Strongly recommended | |
| Additional Comments: | | | | | | | | | |
| … | | | | | | | | | |

Please rate the college grade point average by marking with an "**X**" in the appropriate box.

|  | **I can't judge** | **Below Average** | **Average** | **Above Average** | **Well above average** | **Exceptional** |
| --- | --- | --- | --- | --- | --- | --- |
| Analytical capacity |  |  |  |  |  |  |
| Creativity |  |  |  |  |  |  |
| Ability to work independently |  |  |  |  |  |  |
| Ability to work in groups |  |  |  |  |  |  |
| Knowledge of the academic/professional field |  |  |  |  |  |  |
| Mature emotional |  |  |  |  |  |  |
| Ability to express oneself |  |  |  |  |  |  |
| Proficiency in mathematics |  |  |  |  |  |  |
| Adapting to new situations |  |  |  |  |  |  |
| Motivation for graduate studies |  |  |  |  |  |  |

Note: In the 2024 call, in point 10 of the requirements section, it is specified that **this letter must be issued, signed and sent confidentially,** by the recommender via email in PDF format to the account [convocatoria@inecol.mx](mailto:convocatoria@inecol.mx) before the closing of the call.

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Signature